

**Form - II**

(see rule 4(4))

**Format of Annual Report to be submitted by the Municipal Authority**

- (i) Name of City/Town:.....
- (ii) Population .....
- (iii) Name of municipal body:.....  
and Address.....  
.....  
Telephone No. : .....
- Fax : .....
- (iv) Name of Incharge dealing with municipal solid wastes with designation  
.....  
.....

**1. Quantity and composition of solid wastes**

(i) Total quantity of wastes generated per day

-----

(ii) Total quantity of wastes collected per day

-----

(iii) Total quantity of wastes processed for :

-----

a. Composting : .....

.....

b. Vermiculture : .....

.....

c. Pellets : .....

.....

d. Others, if any, please specify : .....

.....

(iv) Total quantity of waste disposed by landfilling :

-----

a. No. of landfill sites used :

b. Area used :

c. Whether Weigh bridge facilities available : Yes/No

d. Whether area is fenced : Yes/No

e. Lighting facility on site : Yes/No

f. Whether equipment like Bulldozer, Compactors etc.available. (Please specify)

:-----

g. Total Manpower available on site: -----

h. Whether covering is done on daily basis : Yes/No

i. Whether covering material is used and whether it is adequately available : -

-----

j. Provisions for gas venting provided : Available (Yes/No) /Not available

k.Provision for leachate collection : Provisions made/ Provisions not made

## 2. Storage facilities

(i) Area covered for collection of wastes : -----

(ii) no. of houses covered : -----

(iii) Whether house-to-house collection is practised (if yes, whether done by Municipality or through Private Agency or Non-Governmental Organisation)

: -----

(iv) Bins : -----

Specifications (Shape & Size)	Existing Numbers	Proposed for future
----------------------------------	---------------------	------------------------

-----

a. RCC Bins (Capacity) :



-----  
Waste Utilisation    Proposals                    Steps taken  
Technology    (Quantity to be processed)  
-----

(i) Composting :

(ii) Vermiculture :

(iii) Pelletisation :

(iv) Others if any,

    Please specify :

**6. What provisions are available and how these are implemented to check unhygienic operations of :**

(i) Dairy related activities :

(ii) Slaughter houses and unauthorised slaughtering :

(iii) Malba (cnstruction debris) lifting :

(iv) Encroachment in Parks, Footpaths etc. :

**7. How many slums are identified and whether these are provided with sanitation facilities :**

**8. Are municipal magistrates appointed for Taking penal action : Yes/No**

[ If yes, how many cases registered & settled during last three years (give year-wise details)]

**9. Hospital waste management**

(i) How many Hospitals/Clinics under the control of the Corporation:

(ii) What methods are followed for disposal of bio-medical wastes ?:

(iii) Do you have any proposal for setting up of common treatment facility for disposal of biomedical wastes :

(iv) How many private Nursing Homes, Clinics etc. are operating in the city/town and what steps have been taken to check disposal of their wastes :

Date :

Signature of Municipal Commissioner